REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE Litchfield Board of Education Thursday, February 9, 2012, Central Office Conference Room, 6:30 p.m.

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Waugh and Mr. Falcetti. Also present: Mr. Buccitelli, Ms. Della Volpe, Ms. Longobucco, Mr. Prescott, Mr. Simone, and Mr. Shuhi

Approval of Minutes of Regular Meeting of January 12, 2012

MOTION made by Mr. Falcetti and seconded by Mr. Waugh: to approve the minutes of the regular meeting of January 12, 2012 as corrected. On page 2, part b change "draft if" to "draft of" and add a period after "Board of Ed".

MOTION carried. All votes were in the affirmative. There were no abstentions.

<u>Communications</u> – none

<u>Public Comment</u> - none

Old Business -

a. <u>Principal Position Hiring Process</u> – applications closed, first round interviews to be held on Wednesday, February 22, 2012, Ad Hoc Committee will meet February 16, 2012.

New Business -

- a. <u>Business Ed./Tech Ed./Family Consumer Science Curriculum Update</u> working on six additional courses, 12 are completed, 14 to be completed, reviewing Common Core Standards, most courses open to grades 9-12, Perkins Grant Funding (about \$8,000), strong community connections in Business and Culinary Arts courses, use Connecticut Alignment Standards, Construction II is a new course in Tech Ed.
- b. <u>Twitter Pilot Information</u> have Web Design instruction at L.H.S., Twitter now being used.
- c. <u>Center School DRA/MATH</u> Nov. Dec. 83 students in 3rd grade, 12% scored 94 or better, 12 students need support in Supplemental Skills, at risk students are taken into focus groups.
 - 83 students tested in Language Arts 78% met benchmarks
 - 83 students tested in Writing 88% met benchmarks
 - Flexible groups in classrooms, have Literacy Centers set up
- d. <u>Curriculum Coordinator Positions</u> reviewed research done by Dr. Wheeler, elementary level evaluations are done by principals, now have team leaders and curriculum coordinators.
- e. <u>Math Program Overview</u> reviewed memo from Dr. Wheeler, present program will be evaluated by a Committee, Common Core Standards have been changing.

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- f. <u>2012-2013 Draft Budget</u> will be presented to the Board of Education on February 15, 2012.
- g. <u>Leave of Absence Coverage</u> L.H.S. would need coverage for two months, could be covered in house or bring in a temporary assistant principal.

Curriculum Steering Committee Update

a. <u>January 26, 2012 meeting</u> - reviewed memo from Dr. Wheeler as to the work that was accomplished and what needs to be done.

Future Agenda Items –

a. L.H.S. Course of Studies with course enrollment projections

MOTION made by Mr. Falcetti and seconded by Ms. Rosser: to adjourn the meeting at 8:15 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted, Donald R. Falcetti